

Privacy policy

Digital Stakeholder Engagement Limited (**we, us, our**) are committed to protecting and respecting your privacy.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting this website, you are accepting and consenting to the practices described in this policy.

For the purpose of the Data Protection Act 1998 (the **Act**), the data controller is Digital Stakeholder Engagement Limited, whose registered office is at 25 The Westlands, Sunderland, SR4 7RW.

Information we may collect from you

We may collect and process the following data about you:

- **Information you give us.** You may give us information about you by filling in forms on this website or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you make an enquiry through this website and when you report a problem with this website. The information you give us may include your name, e-mail address, occupation and any other information you choose to provide to us.
- **Information we collect about you.** With regard to each of your visits to this website we may automatically collect the following information:
 - technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
 - information about your visit, including the full Uniform Resource Locators (URL) clickstream to, through and from this website (including date and time); page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page.

Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site. For detailed information on the cookies we use and the purposes for which we use them see our cookie policy.

Uses made of the information

We use information held about you in the following ways:

- **Information you give to us.** We will use this information:
 - to respond to any enquiry or communication that you make through this website;
 - if you have consented, to send you information about services that may be of interest to you.
- **Information we collect about you.** We will use this information:
 - to administer this website and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
 - to improve this website to ensure that content is presented in the most effective manner for you and for your computer; and
 - as part of our efforts to keep this website safe and secure.

Disclosure of your information

We may disclose your personal information to third parties:

- In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.
- If Digital Stakeholder Engagement Limited or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our terms of use and other agreements; or to protect the rights, property, or safety of Digital Stakeholder Engagement Limited, our customers, or others.

Where we store your personal data

The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

All information you provide to us is stored on secure servers.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to this website; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Your rights

You have the right to ask us not to process your personal data for marketing purposes. We will obtain your consent before processing your personal data for such purposes. You can exercise your right to prevent such processing by omitting to check the consent box on the forms we use to collect your data. You can also exercise the right at any time by contacting us at paul@digitalse.co.uk.

Access to information

The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

Changes to our privacy policy

Any changes we may make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.

Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to paul@digitalse.co.uk.